



<b>Name:</b>			<b>Employer Name</b>	
<b>Street Address:</b>		<b>Apt/Suite #</b>	<b>Employer Phone</b>	
<b>City:</b>	<b>State:</b>	<b>Zip:</b>	<b>Email:</b>	
<b>Phone/Cell Phone:</b>				

**Classes must be paid by boss or employer**

**\*Adult Classes 2013**

<b>Class Name</b>	<b>Class Name</b>	<b>Price 1 Student</b>	<b>Price 2 or more students</b>	<b>Hours</b>
Computer Freshman	Excel for Home/Business	\$255	\$185	3
Internet/Email Basics	Digital Camera Basics	\$255	\$185	3
Excel Formulas 2010 , Excel Expert 2007	File Organization & Saving	\$255	\$185	3
Excel Basic 2007 ,Excel Basic 2010	Word Basics 2007 , Word Basic 2010	\$425	\$295	5
Excel for Finance 1	Excel for Finance 2	\$450	\$350	5
Excel Intermediate 2007 , Excel Intermediate 2010	Word Intermediate 2007 ,Word Intermediate 2010	\$255	\$185	3
Excel Advanced 2007 , Excel Advanced 2010	Word Advanced 2007 , Word Advanced 2010	\$255	\$185	3
Outlook Basics 2007 , Outlook Basics 2010	PowerPoint Basics 2007 , PowerPoint Basics 2010	\$255	\$185	3
Outlook Intermediate 2007 Outlook Intermediate 2010	PowerPoint Intermediate 2007,Powerpoint Intermediate 2010, PowerPoint Advanced 2007 , Powerpoint Advanced 2010	\$255	\$185	3
Windows 8 Basics	Mac OSX Basics	\$170	\$135	2
QuickBooks Basics	QuickBooks Intermediate	\$285	\$210	3
Adobe Photoshop	Adobe Photoshop 2	\$595	\$480	6
Adobe Illustrator		\$595	\$480	6

**Most classes include a printed manual**

**DISCOUNTS**

**10% Discount per course for enrolling in 3 or more classes at the same time, 15% per class Discount for enrolling in 6 or more classes at the same time (applies to one person)**

Method of Payment-Cash, Check (payable to Computer Teach), MasterCard, Visa, Discover, American Express  
*ll classes are paid for in advance.All classes must be paid for by boss or employer.*

Total\_\_\_\_\_ Discounts\_\_\_\_\_ Net Total\_\_\_\_\_ Amt Paid\_\_\_\_\_ Bal\_\_\_\_\_