



**Tutoring Enrollment Agreement 09**

<b>Name:</b>		<b>Email:</b>	
<b>Street Address:</b>		<b>Apt/Suite #</b>	<b>Level:</b>
<b>City:</b>	<b>State:</b>	<b>Zip:</b>	<b>Type Computer:</b>
<b>Phone/Cell Phone:</b>		<b>Business Name:</b>	

Class Name	Class Name
Computer Freshman	Google Internet Searching
Internet/Email Basics	Digital Camera Basics
Google & Internet Searching	Health & Medicine on the Web
Picasa Picture Editing	Microsoft Word Basics 2007
Microsoft Word Basics	Microsoft Word Intermediate 2007
Microsoft Word Intermediate	Microsoft Word Advanced 2007
Microsoft Word Advanced	Microsoft Word Expert 2007
Microsoft Excel Basics	Microsoft Excel Basics 2007
Microsoft Excel Intermediate	Microsoft Excel Intermediate 2007
Microsoft Excel Advanced	Microsoft Excel Advanced 2007
Microsoft Excel Formulas	Microsoft Excel Expert 2007
Microsoft PowerPoint Basics	Microsoft PowerPoint Basics 2007
Microsoft PowerPoint Intermediate	Microsoft PowerPoint Intermediate 2007
Microsoft Outlook Basics	Microsoft Outlook Basics 2007
Microsoft Access Basics	Microsoft Access Basics 2007
Adobe Photoshop	QuickBooks 101
Adobe Photoshop 2	QuickBooks 2
Adobe Illustrator	Dreamweaver or Dreamweaver 2
Adobe Illustrator 2	Adobe Indesign
Adobe Acrobat	Flash or Flash 2
Other:	

Number of lessons	In School Tutor Price per lesson	Home Tutor Price per lesson	Home Tutor-Manhattan (2-hour min per lesson)
<b>1-4 sessions</b>	\$85	\$85	\$90
<b>5-9 sessions</b>	\$80	\$80	\$85
<b>10 or more sessions</b>	\$75	\$75	\$80
<b>20 or more sessions</b>	\$70	\$70	\$75

**\$95 per hour Corporate Tutoring  
Advanced & Expert Training  
10% off for 10 or more hours**

**Method of Payment:**  
MC, Visa, Amex, Discover, Check,  
Cash

**Printed Manuals**  
\$10 each MS Office Classes  
\$35 each Adobe Classes  
\$50 each Flash Class

**Start Date and Time** \_\_\_\_\_ **Student Signature** \_\_\_\_\_

**Total** \_\_\_\_\_ **Discounts** \_\_\_\_\_ **Manuals** \_\_\_\_\_ **Net Total** \_\_\_\_\_ **Amt Paid** \_\_\_\_\_ **Bal** \_\_\_\_\_