

Classes must be paid by boss or employer
 39 Great Neck Rd, Great Neck, NY 11021
 516.773.9847
 www.computerteach.net

Adult Classes 2017

Beginner and Recreational Classes

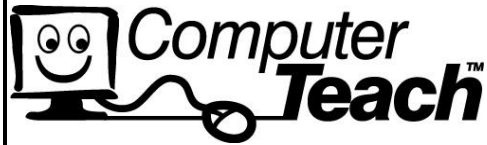
Class	Day	Time	1 student	Dates	
Computer Freshman	Mon/Tue	1-2:30pm	\$285	5/1 & 5/2, 5/22 & 5/23, 6/5 & 6/6, 6/26 & 6/27, 7/17 & 7/18, 8/7 & 8/8, 8/28 & 8/29, 9/18 & 9/19, 10/9 & 10/10, 10/30 & 10/31, 11/20 & 11/21, 12/11 & 12/12, 1/8 & 1/9, 1/29 & 1/30, 2/19 & 2/20, 3/12 & 3/13	Two 1.5 hr Classes
Digital Camera Basics		3-4:30pm	\$285		Two 1.5 hr Classes
Internet Email Basics	Wed/Thu	1-2:30pm	\$285	5/3 & 5/4, 5/24 & 5/25, 6/7 & 6/8, 6/28 & 6/29, 7/19 & 7/20, 8/9 & 8/10, 8/30 & 8/31, 9/20 & 9/21, 10/11 & 10/12, 11/1 & 11/2, 11/22 & 11/23, 12/13 & 12/14, 1/10 & 1/11, 1/31 & 2/1, 2/21 & 2/22, 3/14 & 3/15	Two 1.5 hr Classes
Excel for Home/Business	Wed/Thu	1-2:30pm	\$285	5/3 & 5/4, 5/24 & 5/25, 6/7 & 6/8, 6/28 & 6/29, 7/19 & 7/20, 8/9 & 8/10, 8/30 & 8/31, 9/20 & 9/21, 10/11 & 10/12, 11/1 & 11/2, 11/22 & 11/23, 12/13 & 12/14, 1/10 & 1/11, 1/31 & 2/1, 2/21 & 2/22, 3/14 & 3/15	Two 1.5 hr Classes
File Organization and Saving		3-4:30pm	\$285		Two 1.5 hr Classes
Windows 10 Basics	Fri	2-4pm	\$190	5/5, 5/26, 6/9, 6/30, 7/21, 8/11, 9/1, 9/22, 10/13, 11/3, 11/24, 12/15, 1/12, 2/2, 2/23, 3/16, 4/6	One 2-hr Class

Microsoft Office 2013 Morning Classes

Microsoft Word Basics 2013	Mon/Tue	9am-11:30	\$475	5/1 & 5/2, 5/15 & 5/16, 5/29 & 5/30, 6/12 & 6/13, 6/26 & 6/27, 7/10 & 7/11, 7/24 & 7/25, 8/7 & 8/8, 8/21 & 8/22, 9/4 & 9/5, 9/18 & 9/19, 10/2 & 10/3, 10/16 & 10/17, 10/30 & 10/31, 11/13 & 11/14, 11/27 & 11/28	Two 2.5 hr Classes
Microsoft Word Intermediate 2013	Wed	9am-12	\$285	5/3, 5/17, 5/31, 6/14, 6/28, 7/12, 7/26, 8/9, 8/23, 9/6, 9/20, 10/4, 10/18, 11/1, 11/15, 11/29, 12/13, 12/27	One 3-hr Class
Microsoft Word Advanced 2013	Fri	1-4pm	\$285	5/5, 5/19, 6/2, 6/16, 6/30, 7/14, 7/28, 8/11, 8/25, 9/8, 9/22, 10/6, 10/20, 11/3, 11/17, 12/1, 12/15, 12/29	One 3-hr Class
Microsoft Excel Basics 2013	Mon/Tue	9am-11:30	\$475	5/8 & 5/9, 5/22 & 5/23, 6/5 & 6/6, 6/19 & 6/20, 7/3 & 7/4, 7/17 & 7/18, 7/31 & 8/1, 8/14 & 8/15, 8/28 & 8/29, 9/11 & 9/12, 9/25 & 9/26, 10/9 & 10/10, 10/23 & 10/24, 11/6 & 11/7, 11/20 & 11/21, 12/4 & 12/5	Two 2.5 hr Classes
Microsoft Excel Intermediate 2013	Wed	9am-12	\$285	5/3, 5/17, 5/31, 6/14, 6/28, 7/12, 7/26, 8/9, 8/23, 9/6, 9/20, 10/4, 10/18, 11/1, 11/15, 11/29, 12/13, 12/27	One 3-hr Class
Microsoft Excel Advanced 2013	Thu	9am-12	\$285	5/4, 5/18, 6/1, 6/15, 6/29, 7/13, 7/27, 8/10, 8/24, 9/7, 9/21, 10/5, 10/19, 11/2, 11/16, 11/30, 12/14, 12/28	One 3-hr Class
Microsoft Excel Formulas 2013	Fri	9am-12	\$285	5/5, 5/19, 6/2, 6/16, 6/30, 7/14, 7/28, 8/11, 8/25, 9/8, 9/22, 10/6, 10/20, 11/3, 11/17, 12/1, 12/15, 12/29	One 3-hr Class
Microsoft PowerPoint Basics 2013	Thu	9am-12	\$285	5/4, 5/18, 6/1, 6/15, 6/29, 7/13, 7/27, 8/10, 8/24, 9/7, 9/21, 10/5, 10/19, 11/2, 11/16, 11/30, 12/14, 12/28	One 3-hr Class
Microsoft PowerPoint Int 2013	Thu	9am-12	\$285	5/11, 5/25, 6/8, 6/22, 7/6, 7/20, 8/3, 8/17, 8/31, 9/14, 9/28, 10/12, 10/26, 11/9, 11/23, 12/7	One 3-hr Class
Microsoft PowerPoint Adv 2013	Fri	9am-12	\$285	5/12, 5/26, 6/9, 6/23, 7/7, 7/21, 8/4, 8/18, 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 11/24, 12/8	One 3-hr Class
Microsoft Outlook Basics 2013	Fri	9am-12	\$285	5/5, 5/19, 6/2, 6/16, 6/30, 7/14, 7/28, 8/11, 8/25, 9/8, 9/22, 10/6, 10/20, 11/3, 11/17, 12/1, 12/15, 12/29	One 3-hr Class

Individual Tutoring is \$95 per hour with a Two-Hour minimum per session. Photoshop, Design Training is a Three-Hour minimum

Basic, Internet, Email, SmartPhone tutoring is \$85 per hour with one hour minimum



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Adult Classes 2017

Accounting/Finance & Database

Class	Day	Time	1 student	Dates	
Quickbooks Basic	Wed	2-5pm	\$285	5/3, 5/24, 6/14, 7/5, 7/26, 8/16, 9/6, 9/27, 10/18, 11/8, 11/29, 12/20, 1/10, 1/31, 2/21, 3/14, 4/4, 4/25, 5/16	One 3-hr Class
Quickbooks Intermediate	Wed	2-5pm	\$285	5/10, 5/31, 6/21, 7/12, 8/2, 8/23, 9/13, 10/4, 10/25, 11/15, 12/6, 12/27, 1/17, 2/7, 2/28, 3/21, 4/11, 5/2	One 3-hr Class
Excel for Finance 1	Sat	3-5:30pm	\$475	5/6, 5/27, 6/17, 7/8, 7/29, 8/19, 9/9, 9/30, 10/21, 11/11, 12/2, 12/23, 1/13, 2/3, 2/24, 3/17, 4/7, 4/28, 5/19	Two 2.5 hr Classes
Excel for Finance 2	Sat	3-5:30pm	\$475	5/13, 6/3, 6/24, 7/15, 8/5, 8/26, 9/16, 10/7, 10/29, 11/18, 12/9, 12/30, 1/20, 2/10, 3/3, 3/24, 4/14, 5/5	Two 2.5 hr Classes

Adobe Creative Suite Classes

Adobe Illustrator 1	Tue	1-4pm	\$595	5/9, 5/30, 6/20, 7/11, 8/1, 8/22, 9/12, 10/3, 10/24, 11/14, 12/5, 12/26, 1/16, 2/6, 2/27, 3/20, 4/10, 5/1	Two 3-Hr Classes
Adobe Photoshop 1	Thu	1-4pm	\$595	5/11, 6/1, 6/22, 7/20, 8/3, 8/24, 9/14, 10/5, 10/26, 11/16, 12/7, 12/28, 1/18, 2/8, 3/1, 3/22, 4/12, 5/3	Two 3-Hr Classes
Adobe Photoshop 2	Thu	1-4pm	\$595	5/4, 5/25, 6/15, 7/6, 7/27, 8/17, 9/7, 9/28, 10/19, 11/9, 11/30, 12/21, 1/11, 2/1, 2/22, 3/15, 4/5, 4/26, 5/17	Two 3-Hr Classes

Microsoft Office 2013 Evening Classes

Microsoft Word Basics 2013	Mon/Tue	6-8:30pm	\$475	5/1 & 5/2, 5/15 & 5/16, 5/29 & 5/30, 6/12 & 6/13, 6/26 & 6/27, 7/10 & 7/11, 7/24 & 7/25, 8/14 & 8/15, 9/4 & 9/5, 9/25 & 9/26, 10/16 & 10/17, 11/6 & 11/7, 11/27 & 11/28, 12/18 & 12/19, 1/8 & 1/9, 1/29 & 1/30	Two 2.5 hr Classes
Microsoft Word Intermediate 2013	Wed	6-9pm	\$285	5/10, 5/31, 6/21, 7/12, 8/2, 8/23, 9/13, 10/4, 10/25, 11/15, 12/6, 12/27, 1/17, 2/7, 2/28, 3/21, 4/11, 5/2	One 3-hr Class
Microsoft Excel Basics 2013	Mon/Tue	6-8:30pm	\$475	5/8 & 5/9, 5/29 & 5/30, 6/19 & 6/20, 7/10 & 7/11, 7/31 & 8/1, 8/28 & 8/29, 9/18 & 9/19, 10/9 & 10/10, 10/30 & 10/31, 11/20 & 11/21, 12/11 & 12/12, 1/1 & 1/2, 1/22 & 1/23, 2/12 & 2/13, 3/4 & 3/5, 3/25 & 3/26	Two 2.5 hr Classes
Microsoft Excel Intermediate 2013	Wed	5:30-8:30pm	\$285	5/3, 5/24, 6/14, 7/5, 7/26, 8/16, 9/6, 9/27, 10/18, 11/8, 11/29, 12/20, 1/10, 1/31, 2/21, 3/14, 4/4, 4/25, 5/16	One 3-hr Class
Microsoft Excel Advanced 2013	Thu	5:30-8:30pm	\$285	5/4, 5/25, 6/15, 7/6, 7/27, 8/17, 9/7, 9/28, 10/19, 11/9, 11/30, 12/21, 1/11, 2/1, 2/22, 3/15, 4/5, 4/26, 5/17	One 3-hr Class
Microsoft PowerPoint Basics 2013	Thu	5:30-8:30pm	\$285	5/4, 5/25, 6/15, 7/6, 7/27, 8/17, 9/7, 9/28, 10/19, 11/9, 11/30, 12/21, 1/11, 2/1, 2/22, 3/15, 4/5, 4/26, 5/17	One 3-hr Class
Microsoft PowerPoint Int 2013	Thu	5:30-8:30pm	\$285	5/11, 6/1, 6/22, 7/20, 8/3, 8/24, 9/14, 10/5, 10/26, 11/16, 12/7, 12/28, 1/18, 2/8, 3/1, 3/22, 4/12, 5/3	One 3-hr Class

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